

Space for satellite symposia is limited. SHM will only consider complete applications.

### **Review Process:**

Satellite symposia requests will be reviewed by representatives of SHM's Education and Annual Meeting committees. Acceptance will be based on topic and scientific content and notification will be provided in writing by February 28, 2011. **Payment balance (minus the application fee) will be due March 23, 2011.**

If accepted, every effort will be made to honor the applicant's first choice of time slots (see Symposia and Fee Schedule). If the assigned time slot is not acceptable, the applicant has the option of withdrawing the application within one week of the notification. In that event, the \$2,000 application fee will be refunded.

**Please Note: A satellite symposium program may not be held during an SHM Annual Meeting event. In addition, any faculty member participating in Hospital Medicine 2011 may not participate in a satellite symposium as faculty.**

### **Symposia and Fee Schedule**

The following time slots are available for satellite symposia:

#### **Tuesday, May 10, 2011**

Dinner: 6:00 p.m. – 8:00 p.m. (\$18,000)

#### **Wednesday, May 11, 2011**

Breakfast: 6:00 a.m. – 7:45 a.m. (\$15,000)

Dinner: 7:00 p.m. – 9:30 p.m. (\$20,000)

#### **Thursday, May 12, 2011**

Breakfast: 6:00 a.m. – 7:45 a.m. (\$15,000)

Dinner: 7:00 p.m. – 9:30 p.m. (\$20,000)

#### **Friday, May 13, 2011**

Breakfast: 6:00 a.m. – 7:45 a.m. (\$15,000)

Lunch: 1:00 p.m. – 3:00 p.m. (\$18,000)

### **Benefits:**

- Opportunity to address the hospital medicine community, the fastest growing segment of healthcare providers.
- Reservation of function space at the Gaylord Texan Resort, the SHM Annual Meeting host hotel.  
*Please note: Attendee registration, audio-visual, and food and beverage arrangements are the responsibility of the organizer.*
- Inclusion of organizer's invitation in tote bag. Bags will be distributed to all attendees at registration.  
*All invitations/brochures are the responsibility of the organizer and must be approved by SHM prior to distribution.*
- Two (2) signs promoting the event will be allowed onsite. One (1) outside the satellite symposia meeting room and one (1) to be designated onsite.  
*Signage, including its creation and distribution is the responsibility of the organizer.*
- One (1) complimentary pre-registration mailing list (in an Excel spreadsheet format) six weeks prior to the meeting.
- SHM signage at the information desk promoting all satellite symposia.
- Knowledgeable SHM staff at registration to provide registrants basic information regarding satellite symposia details (time, date, location).
- Listing of satellite symposia in HM11 Onsite Guide.