

EXHIBITOR SCHEDULE

MAY 10, 2011

Exhibitor Registration & Installation 10:00 AM - 4:30 PM
Installation must be complete no later than 4:30 PM

MAY 11, 2011

Exhibitor Hours 7:00 AM - 3:00 PM
5:00 PM - 7:00 PM

Job Postings 7:00 AM - 7:30 PM

Breakfast in Exhibit Hall 7:00 AM - 8:00 AM

Break in Exhibit Hall 10:00 AM - 10:35 AM

Attendee Lunch in Exhibit Hall 11:50 AM - 1:10 PM

Break in Exhibit Hall 2:25 PM - 2:45 PM

Exhibit Hall Closed 3:00 PM - 5:00 PM

Poster & Exhibit Reception 5:00 PM - 7:00 PM

MAY 12, 2011

Exhibitor Hours 7:00 AM - 1:45 PM

Job Postings 7:00 AM - 1:45 PM

Breakfast in Exhibit Hall 7:00 AM - 8:00 AM

Break in Exhibit Hall 10:30 AM - 11:00 AM

*Lunch on Own (Visit Exhibits) 12:00 PM - 1:30 PM

Dismantling of Exhibits 1:45 PM - 4:30 PM

**The exhibit hall will be open during the lunch period however lunch is not provided by SHM. We encourage you to drive traffic to your booth by ordering food through Gaylord Texan. Order forms will be available in the Hargrove Exhibitor Services Kit.*

The exhibit hall will be open during the hours noted above. Please visit www.hospitalmedicine.org/HM11 to view the educational breakout session schedule which allows for dedicated time with attendees in the Exhibit Hall.



IMPORTANT DATES

DECEMBER 15, 2010

- Priority Points Deadline

FEBRUARY 23, 2011

- Booth description, product category, prize listing and exhibit representative forms due
- Notification of intent to distribute premiums due
- Forms requesting use of exhibitor-appointed contractors due
- Certificates of insurance from independent contractors due

MARCH 4, 2011

- Logo due for upgraded exhibit listing in Onsite Meeting Guide

APRIL 13, 2011

- Job postings due

MAY 11, 2011

- Official opening of exhibition at 7:00 AM

MAY 12, 2011

- Official closing of exhibition at 1:30 PM

